RECTORAL DECREE No. 58 dated 17.01.2018

Selective procedure for covering 5 posts of University Professor with tenure – grade I category – by a call in accordance with art. 18, paragraph 1, Law 240/2010 and University Regulations enacted with DR no. 977 of 9.12.2012 as modified.

THE RECTOR

GIVEN Law 240 dated 30.12.2010;  
GIVEN the code for the protection of personal data issued by Decree 196/2003; 
GIVEN Rectoral Decree (R.D.) 977 dated 09.12.2013, which issued the Regulation of the University of Bologna governing the call for first and second grade Professors pursuant to arts. 18 and 24 of Law 240/2010 as amended; 
GIVEN art. 19 of Decree no. 33/2013, as amended by art. 18 of Decree no. 97/2016, on the obligation to publicise calls for applications and the assessment criteria adopted by Committees; 
GIVEN the code of ethics and conduct issued by R.D. 1408 dated 01.10.2014; 
GIVEN Ministerial Decree 855 dated 30.10.2015 on the redetermination of competition sectors; 
GIVEN the request for coverage of a University Professorship with tenure approved by the Departments; 
GIVEN the resolution adopted by the Board of Directors on 28.11.2017 and 19.12.2017 HAVING CHECKED the availability of funds;

DECREES

ART. 1

The following selection procedure for the coverage of 5 University Professorship with tenure, Full category, is announced by a call in accordance with art. 18, paragraph 1, Law 240/2010:

DEPARTMENT OF ELECTRICAL, ELECTRONIC AND INFORMATION ENGINEERING  
“GUGLIELMO MARCONI”  
Ref. O18I2017/718  
COMPETITION SECTOR: 09/G1 – AUTOMATION  
SUBJECT GROUP: ING-INF/04 – AUTOMATION  
Place of employment: Bologna Places 1

<table>
<thead>
<tr>
<th>Max No. Publications</th>
<th>12</th>
</tr>
</thead>
<tbody>
<tr>
<td>Language</td>
<td>English</td>
</tr>
</tbody>
</table>
The language skills of the candidate will be assessed with reference to the teaching and scientific qualifications held.

### Specific teaching and scientific functions

**Art. 2, para. 3, of the Regulation governing the call for full and associate professors issued by RD 977/2013, as amended by RD 180/2014 dated 12/03/2014 and RD 1279 dated 08/11/2016**

The successful candidate will teach basic (first cycle) and advanced (second cycle) course units relevant to the ING-INF/04 Subject Group, as well as carry out scientific activities and research relevant to the ING-INF/04 Subject Group.

### QUALITY STANDARDS

**Art. 3, para. 1, of the Regulation governing the call for full and associate professors issued by RD 977/2013, as amended by RD 180/2014 dated 12/03/2014 and RD 1279 dated 08/11/2016**

**TEACHING ACTIVITIES maximum available points: 45**

**Art. 4, para. 1, of the Regulation governing the call for full and associate professors issued by RD 977/2013, as amended by RD 180/2014 dated 12/03/2014 and RD 1279 dated 08/11/2016**

**Teaching activities**

**Art. 5, para. 1, of the Regulation governing the call for full and associate professors issued by RD 977/2013, as amended by RD 180/2014 dated 12/03/2014 and RD 1279 dated 08/11/2016**

Consideration will be given to the volume and continuity of teaching activities with reference to the lecture hours dedicated to course units and modules relevant to the ING-INF/04 Subject Group, delivered as part of first and second-cycle degree programmes, for which responsibility was taken. Teaching activities carried out over the past five years will be assigned a maximum of 20 points. Overall teaching activities will be assigned a maximum of 15 points.

**Supplementary teaching and student service activities.**

**Art. 5, paras. 2 and 3, of the Regulation governing the call for full and associate professors issued by RD 977/2013, as amended by RD 180/2014 dated 12/03/2014 and RD 1279 dated 08/11/2016**

Consideration will be given to teaching certificates and student service activities including, in particular, courses for PhD students, the supervision of first and second-cycle dissertations and PhD theses, as doctoral supervisor, as well as participation in the work of first and second-cycle Degree Committees. Supplementary teaching activities will be assigned a maximum of 10 points.

**RESEARCH ACTIVITIES maximum available points: 45**

**Research activities**

**Art. 6, para. 1, of the Regulation governing the call for full and associate professors issued by RD 977/2013**

**Art. 6, para. 2, of the Regulation governing the call for full and associate professors issued by RD 977/2013**

Consideration will be given to the following research activities:

- Organisation, management and coordination of national and international research centres or groups, or participation therein, and other research activities such as the management of or participation in the editorial committees of journals
- Ownership of patents relevant to the ING-INF/04 Subject Group
- Receipt of national and international awards and recognitions for research activities.
- Winner of competitive calls for post-graduate programmes funded by the European Union or other international bodies.

Consideration will also be given to the weight, intensity and continuity of the candidate's scientific production, with reference to the disciplines relevant to the ING-INF/04 Subject Group. The assessment will take account of the breadth of the spectrum and diversity of the topics addressed.

Research activities carried out over the past 5 years will be assigned a maximum of 20 points. Overall research activities will be assigned a maximum of 10 points.

<table>
<thead>
<tr>
<th>Publications presented for the procedure</th>
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</thead>
<tbody>
<tr>
<td>Art. 6, para. 3, of the Regulation governing the call for full and associate professors issued by RD 977/2013</td>
</tr>
</tbody>
</table>

The assessment criteria for the scientific publications presented will comprise:
- Originality, innovative nature, methodological rigour and importance of each publication
- Consistency of each publication with the ING-INF/04 Subject Group
- Scientific importance of the journal or other outlet making the publication and its readership within the scientific community
- In the case of collaborative work, the personal contribution of the candidate will be assessed by reference to the scientific consistency of the content of each publication with the curriculum presented.

Scientific publications will be assigned a maximum of 15 points.

<table>
<thead>
<tr>
<th>INSTITUTIONAL ACTIVITIES maximum available points: 10</th>
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</table>

Consideration will be given to institutional, organisational and service activities at the University, such as:
Member of the Academic Senate, Member of the Board of Governors, Head of Department, Degree Programme Director, Member of the Academic Board of PhD Programme Degrees, Member of the Board and/or Committees of the Faculty or other structures referred to in art. 2, para. 2.C, of Law 240/2010 or equivalent.

<table>
<thead>
<tr>
<th>Points Summary</th>
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<tbody>
<tr>
<td>Teaching activities: maximum available points: 45</td>
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<tr>
<td>Research activities: maximum available points: 45</td>
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<tr>
<td>Institutional activities: maximum available points: 10</td>
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<tr>
<td><strong>Max No. Publications</strong></td>
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<tr>
<td><strong>Language</strong></td>
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**Specific teaching and scientific functions**
Art. 2, para. 3, of the Regulation governing the call for full and associate professors issued by RD 977/2013

Teaching course units in the M-PED/01 Subject Group at the Bologna and Rimini campuses, with particular reference to the various aspects of general and social pedagogy, giving attention to its theoretical dimensions and its contribution to the training of teachers and professionals in the lifelong learning sector. Scientific commitment in the same fields at national and international level.

**QUALITY STANDARDS**
Art. 3, para. 1, of the Regulation governing the call for full and associate professors issued by RD 977/2013

**TEACHING ACTIVITIES maximum available points: 35**
Art. 4, para. 1, of the Regulation governing the call for full and associate professors issued by RD 977/2013

**Teaching activities**
Art. 5, para. 1, of the Regulation governing the call for full and associate professors issued by RD 977/2013
The teaching activities carried out by the candidate in the past 10 years will be assessed, with particular reference to course units in the M-PED/01 Subject Group within University-level programmes and modules for which responsibility was taken. Any teaching activity by the candidate at international universities will also be considered.

**Supplementary teaching and student service activities.**
Art. 5, paras. 2 and 3, of the Regulation governing the call for full and associate professors issued by RD 977/2013
In this context, consideration will be given to the supervision of first and second-cycle dissertations and PhD theses, the conduct of seminars, case studies and the tutoring of students.

**RESEARCH ACTIVITIES maximum available points: 55**
Art. 6, para. 1, of the Regulation governing the call for full and associate professors issued by RD 977/2013
Research activities will be assessed with reference to the following aspects, especially in a learning context:
- Organisation, management and coordination of national and international research centres or groups, or participation therein, and other research activities such as the management of or participation in the editorial committees of journals.
- Receipt of national and international awards and recognitions
for research activities.
- Participation as a speaker at international-level congresses and conferences will be considered.

Art. 6, para. 2, of the Regulation governing the call for full and associate professors issued by RD 977/2013
Consideration will also be given to the overall weight of the candidate's scientific production and its intensity and continuity over time, excluding any adequately documented periods when research activities were involuntarily suspended and other periods of leave or stand-by established by current laws, excluding those allowed for study purposes.

<table>
<thead>
<tr>
<th>Publications presented for the procedure</th>
<th>Art. 6, para. 3, of the Regulation governing the call for full and associate professors issued by RD 977/2013</th>
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<tbody>
<tr>
<td>The assessment criteria for the scientific publications are:</td>
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<tr>
<td>- Originality, innovative nature, methodological rigour and importance of each publication</td>
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<tr>
<td>- Consistency of each publication</td>
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<tr>
<td>- Scientific importance of the journal or other outlet making the publication and its readership within the scientific community</td>
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<tr>
<td>The individual contribution of the candidate to collaborative works will be determined as follows:</td>
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<tr>
<td>- Specific indications of the publisher, or</td>
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<tr>
<td>- Indication as first or second among the listed authors of the text.</td>
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</table>

**INSTITUTIONAL ACTIVITIES maximum available points: 10**

<table>
<thead>
<tr>
<th>Institutional, organisational and service activities at the University</th>
<th>The following activities and academic positions will be considered</th>
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</thead>
<tbody>
<tr>
<td>- Degree Programme Director</td>
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<td>- Member of Joint Committee</td>
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<td>- Vice-Rector</td>
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<tr>
<td>- Head of Department</td>
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</tbody>
</table>

**Points Summary**
Teaching activities: max. 35
Research activities: max. 55
Institutional activities: max. 10

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**DEPARTMENT OF AGRICULTURAL AND FOOD SCIENCES**
Ref. O18I2017/742

**COMPETITION SECTOR:** 07/F1 - FOOD SCIENCES AND TECHNOLOGIES
**SUBJECT GROUP:** AGR/15 - FOOD SCIENCES AND TECHNOLOGIES
**Place of employment:** Cesena **Places 1**

<table>
<thead>
<tr>
<th>Max No. Publications</th>
<th>20</th>
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**Specific teaching and scientific functions**
Art. 2, para. 3, of the Regulation governing the call for full and associate professors issued by RD 977/2013

Specific teaching and scientific functions

The Professor will carry out teaching activities in compliance with the University’s instructions on the teaching commitment of full professors, covering topics relevant to the 07/F1 competition sector, with particular reference to the AGR/15 subject group i.e. FOOD SCIENCES AND TECHNOLOGIES.

More specifically, this requirement involves: scientific and teaching activities relating to the chemical-analytical, sensory and technological topics influencing the quality of beverages of vegetable origin, with particular reference to the transformation and control over the quality of products derived from raw materials from the enology sector, and specific knowledge of non-destructive techniques for rapidly analysing the products and supporting technologies used in that sector.

The Professor will also carry out research activities, giving priority to the areas indicated above and taking responsibility for national and international-level projects. S/he will also work with the research group of the Department of Agricultural and Food Sciences, maintaining interdisciplinary links with other scientific areas within the Department, the University and other Italian and international Universities. The teaching and research activities must reflect a strong propensity for Internationalisation.

<table>
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<tr>
<th>QUALITY STANDARDS</th>
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<tr>
<td>Art. 3, para. 1, of the Regulation governing the call for full and associate professors issued by RD 977/2013</td>
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</tbody>
</table>

**TEACHING ACTIVITIES maximum available points 30**

Art. 4, para. 1, of the Regulation governing the call for full and associate professors issued by RD 977/2013

Teaching activities

Art. 5, para. 1, of the Regulation governing the call for full and associate professors issued by RD 977/2013.

Consideration will be given to the volume and continuity of the activities carried out, with particular reference to course units and modules within the AGR/15 Subject Group and primarily on University degree programmes within the area of Agricultural Sciences.

Consideration will also be given to the teaching of subjects relevant to the Subject Group carried out in the context of first/second-cycle degree programmes delivered at an international level.

<table>
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<tr>
<th>Supplementary teaching and student service activities.</th>
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<tr>
<td>Art. 5, paras. 2 and 3, of the Regulation governing the call for full and associate professors issued by RD 977/2013.</td>
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</tbody>
</table>

The assessment will also consider, on an overall basis, such supplementary teaching activities as the supervision of first and second-cycle dissertations, PhD theses and the tutoring of students at the different levels of teaching in Italy and abroad.

**RESEARCH ACTIVITIES maximum available points 55**

Art. 6, para. 1, of the Regulation governing the call for full and associate professors issued by RD 977/2013.

The assessment will consider:
- Organisation, management and coordination of national and international research centres, groups or competitive research projects, or participation therein;
- Reviewer of journals indexed by the Scopus or WoS databases or of national and international competitive projects and other activities, such as the membership of editorial committees;
- Receipt of national and international awards and recognitions for research activities and invitations to participate on national and international-level commissions (committees) of experts.
Art. 6, para. 2, of the Regulation governing the call for full and associate professors issued by RD 977/2013. Consideration will be given to the overall weight of the candidate’s scientific production, as well as to its consistency and variety within the subject group, and its intensity and continuity over time. Scientific production will be assessed by reference to the number of publications cited on the Scopus and WOS databases and to the overall $h$-index.

Publications presented for the procedure

Art. 6, para. 3, of the Regulation governing the call for full and associate professors issued by RD 977/2013.

- Originality, innovative nature, methodological rigour and importance of each publication;
- Consistency of each publication;
- Scientific importance of the journal or other outlet making the publication and its readership within the scientific community.

In the case of participation in collaborative works, the individual contribution will be assessed by reference to the candidate's position in the order of authors, giving greatest weight to the first, the second, the corresponding author and the last name. If the name of the candidate is in a different position to those indicated above, the level of collaboration with international research groups will be assessed.

The Committee will make use of the following bibliometric indicators (Scopus or ISI Web of Science) when assessing publications:
- Total number of citations
- Average number of citations
- Quartile in which the journal is positioned, based on the IF and the subject category.

**INSTITUTIONAL ACTIVITIES maximum available points: 15**

Institutional, organisational and service activities at the University

Consideration will be given to academic appointments and officially-documented institutional activities, as well as for University appointments (e.g. membership of Department or University Commissions, Chair or Director of Commissions, Committees or University governing bodies, Coordination of First and/or Second-cycle Degree Programmes). Consideration will also be given to membership of Doctoral degree panels and of international Doctoral and Master degree committees.

Points Summary

TEACHING ACTIVITIES maximum available points 30
RESEARCH ACTIVITIES maximum available points 55
INSTITUTIONAL ACTIVITIES maximum available points: 15

DEPARTMENT OF HISTORY AND CULTURES
Ref. O18/2017/738
**COMPETITION SECTOR:** 10/A1 – ARCHAEOLOGY
**SUBJECT GROUP:** L-ANT/08 - CHRISTIAN AND MEDIEVAL ARCHAEOLOGY
**Place of employment:** Bologna  **Places 1**

Max No. Publications  15

Specific teaching and scientific functions
| **Specific teaching and scientific functions** | Teaching commitment: teaching of course units relating to the Competition Sector and Subject Group in accordance with the national regulations for Full Professors and the need to cover the learning catalogue. Scientific commitment: research in areas relevant to the Subject Group in accordance with the requirements of the ministerial declaration and the specific activities carried out by the Department. |
| **QUALITY STANDARDS** | Art. 3, para. 1, of the Regulation governing the call for full and associate professors issued by RD 977/2013 |
| **TEACHING ACTIVITIES maximum available points: 40** | Teaching activities Responsibility for teaching course units relevant to the Subject Group and related educational credits within first and second-cycle degree programmes and specialization schools over the past five years. |
| **Supplementary teaching and student service activities.** | Consideration will be given to: 1. the number of examinations recorded in the past 5 years 2. the number of first and second-cycle degree programme and specialization school dissertations and PhD theses supervised 3. the tutoring and teaching activities carried out, not necessarily in the form of lectures and particularly in relation to excavations and laboratory work |
| **RESEARCH ACTIVITIES maximum available points: 50** | Research activities Regardless of the number of publications presented, an opinion will be requested on the overall substance of the scientific production, as well as its intensity and continuity over the candidate's entire career. Particular consideration will be given to: - Management of and participation in national and international competitive research projects - Organisation, management and coordination of national and international research centres or groups, or participation therein, and other research activities such as the management of or participation in the editorial committees of journals - Organisation of national and international conferences - Participation as a speaker at congresses and conferences of international interest - Receipt of national and international awards and recognitions for research activities. |
**Publications presented for the procedure**

Art. 6, para. 3, of the Regulation governing the call for full and associate professors issued by RD 977/2013

The assessment criteria for the scientific publications are:

- Originality, innovative nature, methodological rigour and importance of each publication
- Consistency of each publication with the subject group
- Continuity of the publications over time
- Scientific importance of the journal or other outlet making the publication and its readership within the scientific community

- the individual contribution of the candidate, in the case of participation in collaborative works, will be only determined if the parts for which the candidate was responsible are explicitly indicated.

**INSTITUTIONAL ACTIVITIES** maximum available points: 10

**Institutional, organisational and service activities at the University**

Consideration will be given to academic appointments and participation on the Governing Bodies of the University, School/Faculty, Department (and related internal organisation), Degree Programme as an elected or appointed member, but not as an entitled member.

**Points Summary**

- teaching activities: 40
- research activities: 50
- institutional activities: 10
**COMPETITION SECTOR:** 14/B1 - HISTORY OF POLITICAL INSTITUTIONS AND DOCTRINES  
**SUBJECT GROUP:** SPS/02 - HISTORY OF POLITICAL DOCTRINES  
**Place of employment:** Bologna  
**Places** 1

<table>
<thead>
<tr>
<th>Max No. Publications</th>
<th>15</th>
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<tbody>
<tr>
<td><strong>Specific teaching and scientific functions</strong></td>
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</tbody>
</table>
| **Specific teaching and scientific functions** | Teaching commitment: teaching of course units relating to the Subject Group in accordance with the national regulations for full professors and the need to cover the learning catalogue.  
Scientific commitment: research in areas relevant to the Subject Group in accordance with the requirements of the declaration and the specific activities carried out by the Department. |
| **QUALITY STANDARDS** |
| Art. 3, para. 1, of the Regulation governing the call for full and associate professors issued by RD 977/2013 |
| **TEACHING ACTIVITIES maximum available points 40** |
| **Teaching activities** | Consideration will be given to the average time commitment made each year  
Points will be allocated to candidates who demonstrate an average annual time commitment of at least 90 hours. |
| **Supplementary teaching and student service activities.** | Consideration will be given to:  
1. The number of exams recorded in the past five years.  
2. The number of first and/or second-cycle dissertations supervised in the past five years.  
3. The number of doctoral and Specialization school theses supervised. |
| **RESEARCH ACTIVITIES maximum available points: 50** |
| **Research activities** | Regardless of the number of publications presented, an opinion will be requested on the overall substance of the scientific production, as well as its intensity and continuity over the candidate's entire career.  
Particular consideration will be given to:  
- Management of and participation in national and international competitive research projects  
- Organisation, management and coordination of national and international research centres or groups, or participation therein, and other research activities such as the management of or participation in the editorial committees of journals  
- Organisation of national and international conferences  
- Participation as a speaker at congresses and conferences of international interest  
- Receipt of national and international awards and recognitions for |
<table>
<thead>
<tr>
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<td></td>
<td>The assessment criteria for the scientific publications are:</td>
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<tr>
<td></td>
<td>Originality, innovative nature, methodological rigour and relevance of each publication.</td>
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<td></td>
<td>Scientific relevance of the editorial field of each publication and its distribution in the scientific community.</td>
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<td>With regard to participation in collaborative work, the assessment will only take account of those parts expressly attributed to the candidate.</td>
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</table>

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<tr>
<th>INSTITUTIONAL ACTIVITIES maximum available points: 10</th>
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<tbody>
<tr>
<td>Institutional, organisational and service activities at the University</td>
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<td>Consideration will be given to academic appointments and participation on the governing bodies of the University, School/Faculty, Department, Degree Programme as an elected or appointed member, but not as an entitled member.</td>
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<tr>
<td>Teaching activities: 40</td>
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<td>Research activities: 50</td>
</tr>
<tr>
<td>Institutional activities: 10</td>
</tr>
</tbody>
</table>

**ART.2**

**Subjective requirements for admission to the procedure.**

The procedure is open to the following candidates:

a) candidates having passed the state examinations pursuant to art. 16 of Italian Law 240/2010 for the sector in question or another sector in the same macro-sector and for the functions described or higher functions, provided they are not already employed for such higher functions;

Those who are in one of the situations referred to in art. 4 of Ministerial Decree 855/2015 on redetermination of the competition sectors can also participate

b) candidates who have the suitability requisites laid down in Italian Law no. 210/1998 for the teaching grade corresponding to that for which the call is issued, limited to the duration of the call;

c) professors already employed by other universities on the date of entry into force of Italian Law no. 240/2010 in the teaching grade corresponding to that for which the call for applications is issued;

d) scholars who are stably employed abroad in university-level research or teaching activities of a position equal to that for which the call is issued, according to the correspondence tables defined by the Ministry.

The selection procedure is not open to any persons who, at the time of submission of the application, are related by blood or by marriage up to the fourth degree, to a professor or full-time researcher working in the Department requesting the position, or to the Rector, Director General or a member of the Board of Governors of the University. Equally the selection is not open to the spouse or partner of a professor or full-time researcher working in the Department requesting the position.

The candidate shall meet the requirements laid down in this article on the deadline for the submission of applications, which must also continue to be met for the duration of the procedure itself.
Any variations in the compliance with the requirements for application must be promptly notified to the Teaching and Research Staff Recruitment Office.

Candidates are admitted to the procedure with reserve. At any time, the Rector has the right, with justification, to exclude any candidates from the procedure for not meeting the established admission requirements.

**ART. 3**

**Presentation of the application**

Applications must be received no later than 30 days following the date of publication of the notice for this call for applications in the Official Journal of the Italian Republic (Gazzetta Ufficiale), 4th Special Series – Calls for applications exclusively in one of the following forms:

a) **by e-mail using the certified electronic mail** (PEC) sending the application and relative annexes exclusively from a personal PEC address to the University of Bologna PEC address: scriviunibo@pec.unibo.it

E-mails sent from non-certified e-mail addresses will not be accepted for this procedure

The e-mail shall indicate in the subject:
(SELECTION PROCEDURE FOR THE POST OF PROFESSOR - "PRIMA FASCIA", Sector:........)
PROCEDURA SELETTIVA PER LA COPERTURA DI UN POSTO DI PROFESSORE UNIVERSITARIO DI PRIMA FASCIA Settore ____________.

The application form according to the model given in Annex A shall be signed by the candidate, transformed into a pdf file and annexed to the e-mail.

The following documents in pdf format must be saved in a single compressed folder (zip file):

1. A photocopy of a valid identity document, in pdf;
2. their application, drawn up following the model provided in Annex "A", in pdf;
3. The curriculum of their scientific and teaching activities. The Curriculum, duly dated and signed, shall contain the equivalent declaration of certification, pursuant to articles 46 and 47 of Presidential Decree no. 445/00, stating their possession of all the requirements laid down therein, in pdf.
4. The publications the candidate intends to submit for evaluation by the Board, in pdf.

Applications for participation in the procedure and CVs should be presented in Italian or English.

Publications should be presented in Italian or English, except in cases where the possibility of producing the same publications in languages other than those listed above is indicated in the specific schedule referring to the procedure as per art. 1.

Publications in languages other than those permitted by the announcement can be considered only if accompanied by an official translation certification issued pursuant to the provisions in force.

Information about this can be found on the website of the Ministry of Foreign Affairs: http://www.esteri.it/mae/it/italiani_nel_mondo/serviziconsolari/traduzionelegalizzazionedocumenti.html.

Publications presented in a language different from those permitted in the announcement will not be assessed.

It is reminded that certified e-mail accounts do not permit the sending of annexes which, together, total more than 50 Megabyte.
Candidates submitting annexes which exceed this limit must submit a first e-mail specifying that the annexes or parts thereof will be submitted in subsequent e-mails, which in any case must be submitted within the deadline for the submission of applications, and again using the "pec" certified e-mail system.

b) **by hand or by registered letter with advice of receipt**, addressed to Magnifico Rettore (Rector)
of the University of Bologna - Personnel Area - Piazza G. Verdi 3, 40126 Bologna BO.
The application must reach the Administration **no later than the mandatory term of 30 days**
starting from the day after the date of publication of the call for applications in the Official Journal of
the Italian Republic.
Any applications **delivered or received** beyond such date, even if dispatched prior to the deadline,
will be rejected. The postmark date shall not constitute proof of dispatch, but the applications must
be received by the University by the set deadline.
The **date of receipt** of the application is proven by:
- in the case of direct submission: the date indicated in the receipt signed and issued by the staff of
this administration authorised to receive the applications;
- in the case of shipment: the date of receipt indicated on the advice of delivery signed by the staff
authorised to receive the applications.
The envelope must indicate the Name and Surname of the Candidate, the Sector and the subject
area for which the application is being made.
In the envelope, candidates shall include the following documents with their application, drawn up
following the model provided in Annex "A":
    a) A photocopy of a valid identity document;
    b) The curriculum of their scientific and teaching activities. The Curriculum, duly dated and
       signed, shall contain the equivalent declaration of certification, pursuant to articles 46 and 47
       of Presidential Decree no. 445/00, stating their possession of all the requirements laid down
       therein.
    c) The publications the candidate intends to submit for evaluation by the Board. Publications
       may be submitted in pdf format on a USB pendrive/CD ROM or, alternatively in original or
       hard copies with annexed declaration that they are true copies.
    d) List of attachment to the application.

For hand delivery of the application, the Staff Recruitment Office, P.zza Verdi 3, Bologna, 1st floor,
is open on:
Monday, Tuesday, Wednesday, Friday 9.00 - 11.15 am.
Tuesday and Thursday 2.30 to 3.30 p.m.

Submission of the application beyond the set deadline, or sent in a manner that does not
comply with the above instructions, will lead to exclusion from the competition procedure.

**ART. 4**
Publications for Evaluation

1) For the purposes of evaluating the publications, publications or texts accepted for publication
according to the laws in force as well as essays included in collective works and articles published
in paper or digital journals, with the exclusion of internal notes and departmental reports, are
acceptable.
The publications will be evaluated by the Board exclusively for the purposes of this selection
procedure.
N.B. Please note that the evaluation board referred to in article 6 below will evaluate only the overall
consistency of the scientific production, where this can be inferred from the documentation produced
by the candidate in his/her application, in one of the following cases
- if the candidate submits more publications than the maximum number specified in the call
- if the candidate encloses the publications in a manner that does not comply with the provisions of
article 3 of the call

**ART. 5**
Withdrawal from the Procedure

Candidates may withdraw from the procedure in writing to the Teaching and Research Staff
Recruitment Office by e-mail to apos.concorsidocenti@unibo.it, including a signed declaration in
ART. 6
**Evaluation Boards and evaluation procedure**

The Board is appointed pursuant to the provisions contained in art. 8 of the Regulations governing competitive procedures for ordinary and associate professors.

The Board shall complete its work within three months of the date of appointment by the Rector.

The Board appoints a Chairman and a Secretary from among its members, works only in the presence of all members and resolves by absolute majority vote of its members.

The Board may adopt remote joint working methods.

The selection is based on the comparative evaluation made on the basis of the criteria established in advance by the Board; these criteria must be established in compliance with the quality standards laid down in articles 3, 4, 5, 6 and 7 of the University Regulation and specified in the call for applications.

The assessment criteria are published on the University's website, on the pages dedicated to each procedure. At the end of the works, the Board will draft a ranking list for the available number of places, selecting the candidate, or in the event of more than one available place, the candidates who are most qualified to cover the post for which the call was issued.

ART. 7
**Conclusion of the Procedure**

The deeds of the selection procedure are approved by order of the Rector within thirty days of their delivery to the Rector's Offices.

Within two months of the approval of the deeds, the Department requesting the filling of the post shall resolve on the proposal to the Board of Governors to recruit the selected candidate.

The Approval of the deeds and reports of the Board are published on the University Portal on the page [https://apers.unibo.it/provalcomreclutamento/provalcom_portale.aspx](https://apers.unibo.it/provalcomreclutamento/provalcom_portale.aspx).

ART. 8
**Processing of personal data**

The candidates' personal data will be processed exclusively for using the methods provided for in the laws in force and strictly for the purposes of managing this selection procedure.

ART. 9
**Referral Clause**

For any matters not governed by this call for applications, please refer to the University Regulations governing the recruitment of "I and II fascia" professors, implementing art.s 18 and 24 of Italian Law 240/2010 and amendments – link to the Regulation [https://apers.unibo.it/ProvalcomGestione/leggi/DR97709122013.pdf](https://apers.unibo.it/ProvalcomGestione/leggi/DR97709122013.pdf)

ART. 10
**Procedure Manager**

The Procedure Manager is Barbara Cavrini, Head of the Teaching and Research Staff Recruitment Office (fax: +39-051/2098943; e-mail: apos.concorsidocenti@unibo.it; barbara.cavrini@unibo.it).
f.to THE RECTOR
(Prof. Francesco Ubertini)
Annex A

TO THE MAGNIFICO RETTORE
OF THE UNIVERSITY OF BOLOGNA
APOS – Personnel Area
Piazza Verdi 3
POSTCODE 40126 BOLOGNA

D.R. NO. 58 dated 17.01.2018 SELECTION PROCEDURE FOR THE POST OF ORDINARY PROFESSOR ("I fascia"), TO BE FILLED BY CALL FOR APPLICATIONS PURSUANT TO ART. 18 PARAGRAPH 1 of LAW NO. 240/2010. REQUESTED BY THE DEPARTMENT OF ___________________________ FOR THE SECTOR ___________________ and SUBJECT AREA: _______

The undersigned, SURNAME ____________________________ NAME ____________________________ (women should give their maiden name)
Tax ID ____________________________
BORN IN ____________________________________ PROV. ____________________
ON ____________________________________ SEX ____________________

submit my application for the aforementioned procedure

Aware of the penal sanctions applicable in the event of false declarations, the production or use of false deeds, as referred to in article 76 of D.P.R. 445 of 28 December 2000

HEREBY DECLARES

1. I was born in the above place on the above date;

2. my domicile for the purposes of this call for applications is:

MUNICIPALITY ____________________________________ PROV. __________
ADDRESS ________________________________________ POSTCODE _________

TELEPHONE: __________________________
FAX: __________________________
E-MAIL: __________________________

Hereby declare that I accept that all correspondence referring to this procedure be sent to the e-mail address indicated in this application

3. I am of the following nationality: __________________________;

4. am physically fit for the position;

5. enjoy all the civil and political rights of my country of origin;

6. have not be incriminated for any of the acts laid down in art. 85 lett. a) of D.P.R. 3/57; or, have
been incriminated under the aforementioned article as follows: ______________________;

7. have no pending criminal proceedings; or, I have the following pending criminal proceedings
___________________________________________________

8. I have not been dismissed for disciplinary reasons from a post with the public administration for persistent insufficient performance, nor have been released from public service pursuant to article 127, first paragraph, letter d) of the Amalgamated Law of provisions concerning the state statute of civil occupations, approved by Decree no. 3 of the President of the Republic on 10 January 1957, and have not been dismissed for disciplinary reasons, including those listed in art. 21 of D.Lgs. 29/93;

9. I belong to one of the following categories (tick as appropriate):

□ candidates having passed the state examinations pursuant to art. 16 of Italian Law 240/2010 for the sector in question and for the functions described or higher functions, provided they are not already employed for such higher functions;  
□ candidates who have obtained national qualification under art.16 of Law 240/2010 and who are in one of the situations referred to in art. 4 of Ministerial Decree 855/2015 on redetermination of the competition sectors. Qualification has been achieved in the_________________________ macro-sector for the ____________________ competition sector_______________________;
□ candidates who have the suitability requisites laid down in Italian Law no. 210/1998 for the teaching grade corresponding to that for which the call is issued ("seconda fascia"), limited to the duration of the call;
□ professors already in employment in other universities on the date of entry into force of Italian Law no. 240/2010 in the teaching grade corresponding to that for which the call for applications is issued;
□ scholars who are stably employed abroad in university-level research or teaching activities of a position equal to that for which the call is issued, according to the correspondence tables defined by the Ministry.

10. Only for foreign nationals: I have appropriate knowledge of the Italian language;

11. Only for Italian male citizens: my position concerning military service is as follows:______________________________________________

12. Indicate any periods of involuntary absence from research activities, particularly relating to parenthood:__________________________________________

13. At the time of submission of the application, I am not related by blood or by marriage up to the fourth degree, to a professor or full-time researcher working in the Department of XXXX, or to the Rector, Director General or a member of the Board of Governors of the University. Equally I am not the spouse or partner of a professor or full-time researcher working in the Department requesting the position.

I the undersigned undertake to notify the Teaching and Research Staff Recruitment Office of any variations in the compliance with the requirements for application.

Finally, I the undersigned consent to the processing of my personal data in compliance with Italian D.Lgs no.196/2003, for all purposes connected to this procedure.

Place and date _____________________________
The declarant* _____________________________

*This statement does not require authentication of signature pursuant to art. 39 paragraph 1 of DPR
445/00.
ANNEX B

EQUIVALENT DECLARATION OF CERTIFICATION
(art. 46 D.P.R. no. 445/00)

SWORN AFFIDAVIT
(art. 47 D.P.R. no. 445/00)

I the undersigned

Surname ______________________ Name __________________ Tax ID ___________________
(women should give their maiden name)

born in ____________________________ prov._________ on __________________ sex ______

Aware of the penal sanctions applicable in the event of false declarations, the production or use of false deeds, as referred to in article 76 of D.P.R. 445 of 28 December 2000

HEREBY DECLARE THAT:

_________________________________________________________________________________
_________________________________________________________________________________
_________________________________________________________________________________
_________________________________________________________________________________
_________________________________________________________________________________
_________________________________________________________________________________

Place and date _____________________________

The declarant*

_________________________________________________________________________________

*This statement does not require authentication of signature pursuant to art. 38 of DPR 445/00; it is signed and sent together with an unauthenticated copy of the declarant's ID document, to the competent office.